



CARLISLE COMMUNITY SCHOOL

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MINUTES

CARLISLE COMMUNITY SCHOOL

Annual/Organization/Regular School Board Meeting

Monday, November 9, 2020, Regular Meeting at 6:00 p.m.

Carlisle Community School Board Room

In-Person Live Stream Viewing available in the Carlisle Elementary School Media Center

Livestream: **CCSD.LIVE**

The Carlisle School Board will follow CDC and Iowa Department of Public Health guidelines on physical distancing. The district will provide in-person live stream viewing in the Carlisle Elementary School Media Center for individuals who want to attend the school board meeting. The live stream will also be available at ccsd.live. Patrons who want to participate in public comment can do so in person in the school board room and then view the board meeting proceedings in the Carlisle Elementary School Media Center.

ANNUAL MEETING

President Hill called to order the annual meeting at 6:00 p.m.

Directors Present: Art Hill, President
Jeramie Eginore, joined meeting via zoom at 6:03 p.m., left at 6:07
Mindy Donovan
Samantha Fett
Hillary Gardner

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

Motion by Fett to approve the agenda as presented. Seconded by Donovan. Motion carried unanimously.

A correction was noted by Gardner, Item 14. Adjournment, the minutes should read October not September 2020 meeting.

Motion by Fett to approve the October 12, 2020 regular meeting minutes with changes noted. Seconded by Gardner. Motion carried unanimously.

UPDATES/INFORMATION

A. 2019-2020 Annual Report

The report reviewed enrollment, the programs of special education, preschool, TAG, homeschool and ELL, general fund revenues totaling \$22,438,559, general fund expenditures totaling \$21,689,209, capital projects, building trades home construction, transportation department and nutrition department. The full report is posted on the District's website under the Finance Department.

Jeramie Eginore rejoined the meeting.

BUSINESS/ACTION ITEMS

A. Presentation of FY20 Bank Statements

Motion by Fett to approve the presentation of FY20 bank statements as presented. Seconded by Gardner. Motion carried unanimously.

ORGANIZATIONAL/REGULAR MEETING

Board Secretary, Jean Flaws, called to order the organizational meeting at 6:23 p.m.

Directors Present: Art Hill

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Jeramie Eginoire
Mindy Donovan
Samantha Fett
Hillary Gardner

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

ELECTION OF OFFICERS/OATHS OF OFFICES

A. President

Gardner nominated Art Hill for President and was seconded by Donovan. Motion carried unanimously.

B. Vice President

Hill nominated Mindy Donovan for Vice President and was seconded by Gardner. Motion carried unanimously.

The oaths of office were administered to Art Hill for President and Mindy Donovan for Vice President.

COMMUNICATIONS

- A. Visitors – Chad Webb spoke to the board about his son. He cannot wear a mask due to a disability so had to quarantine for 14 days because of exposure. Learning from home is difficult so what happens if he has to quarantine again? Because of his son's history, he thought his being able to be in the classroom at times with him may help. Due to current district policies, visitors are not allowed in classrooms. He is requesting some help in having his son educated in school.
- B. Board Communication - None
- C. IASB Communication - None

UPDATES/INFORMATION

- A. Phase III Planning Session – Mr. Amos presented three projects for Phase III. They are: main campus parking, baseball field improvements and transportation department facilities. He reviewed the construction projects/upgrades that have taken place since 2013. There are 330 current parking spots with 102 for staff and 228 for students. With the increased enrollment in the high school over the next 6 years, there will be a need for more spots. The District will own 2 adjacent lots to the football field by the end of the school year. To add 70-80 spaces would cost approximately \$450,000-\$525,000 plus potential utility costs. Mr. Amos gave 2 options for baseball field improvements. Option 1 is to keep the current location and add lights at an estimated cost of \$250,000-\$290,000. The field area has been updated. Mr. Amos suggested additional possible updates to be considered such as scoreboard, spectator space and a higher outfield fence. Option 2 is to purchase land and build a new baseball field and transportation department complex at a cost of \$1.1 - \$3 million. Finding enough land for this project that is flat and not in a flood area will not be easy and probably expensive. The transportation department could expand at its current location to add additional parking space for buses and staff along with updating the service center area/bays and staff space. These projects would be funded through sales tax and PPEL funds. The timeline would be to start working with DLR Group and potentially put out the projects for bid in January/February with work to begin in the spring, weather permitting. It was suggested to start with the baseball field lights (option 1), then parking and then transportation department upgrades.
- B. Certified Enrollment 2020-21 – Certified enrollment for 2020-21 is 1952.35, up 15.48 from last year.
- C. District Equity & Multicultural Efficacy Framework – Mr. Amos presented the equity and multicultural efficacy framework comprised of four sections: student outcomes, awareness, professional learning and systems. The District is currently in the awareness phase, understanding where we are at now and assessing needs. This is a very important topic and we want to be comprehensive in the

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process. There will be another community forum to provide updates.

- D. Return to School Updates
 - a. Current Positivity Rates and School Opening Protocols – The number of positive cases as of Nov. 6 were four staff and six students. The number of quarantines were four staff and thirty-two students. As of Nov. 9, the positivity rates for Warren and Polk Counties were 15.7 and 17 respectively. This would partially move the District into the substantial controlled column on the school opening protocols as we haven't reached the 10% student absenteeism. The hybrid model does present challenges with transportation and scheduling for grades 6-12. At this time, Mr. Amos is not recommending a move to the hybrid model.
 - b. Updates to Return to School Plans – The updates include the following three items. The elementary, upper elementary and middle school students are now able to access their lockers. The elementary and upper elementary are starting to integrate student transitions for the specials classes. The middle school is offering after school academic support. These updates will be reflected in the individual school's plans on the District website.
 - c. RRC Conference Winter Guidelines – Mr. Amos reviewed the Raccoon River Conference minimum standards for participation in winter sports with conference schools. These guidelines were developed by the conference athletic directors and superintendents.

BUSINESS/ACTION ITEMS

- A. Set Monthly Meeting Date and Time
School board meetings are currently held the second Monday of the month at 6:00 p.m. No other suggestions were made.
Motion by Gardner to keep the second Monday of the month at 6:00 p.m. for the monthly meeting date and time. Seconded by Donovan. Motion carried unanimously.
- B. Appoint Legal Counsel, Ahlers Law Firm and Dorsey & Whitney (bond attorneys)
Currently the District uses Ahlers Law Firm as general legal counsel and Dorsey & Whitney as the bond attorney.
Motion by Gardner to stay with Ahlers Law Firm and Dorsey & Whitney. Seconded by Donovan. Motion carried unanimously.
- C. Selection of SIAC Members
The list of SIAC members was presented. They are: Hillary Gardner, Jennifer Merschbrock, Jessica Zondervan, Mindy Donovan, Ralph Edwards, Lyn Jenkin, Alyssa Comito, Josh Appletof, Linsey Olsen, Michelle Robbins, Jenny Sinclair, Dana Lillis and Bryce Amos. The first meeting was held a couple of weeks ago.
Motion by Fett to approve the SIAC members. Seconded by Gardner. Motion carried unanimously.
- D. Select Board Member to serve as the Carlisle School Delegate at the IASB 2020 Delegate Assembly, November 17
Motion by Donovan for Art Hill to represent the District at the IASB 2020 Delegate Assembly, November 17. Seconded by Fett. Motion carried unanimously.
- E. Select Board Member to serve on the Warren County Conference Board
Motion by Gardner to have Samantha Fett serve on the Warren County Conference Board. Seconded by Donovan. Motion carried unanimously.
- F. Second Reading of Board Policy Series 100 & 200

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The first reading took place at the October board meeting. A new policy, 108, was added. There were no further recommendations.

Motion by Gardner to approve the second reading of board policy series 100 & 200. Seconded by Donovan. Motion carried unanimously.

- G. Resolution 1120-001, Depository and Authorized Signers
The resolution is not needed as Art Hill continues as President.
- H. Wire Transfer Agreement Resolution, Peoples Bank
Motion by Gardner to approve the wire transfer agreement resolution with Peoples Bank. Seconded by Donovan. Motion carried unanimously.
- I. Approval of SBRC Application 2020-2021, Increased Enrollment and ELL Beyond 5 Years
As certified enrollment numbers have been finalized, the District is able to submit for additional spending authority in the amount of \$109, 244 for increased enrollment and \$6,202.24 for ELL beyond 5 years.
Motion by Gardner to approve the SBRC Application for increased enrollment in the amount of \$109,244. Seconded by Fett. Motion carried unanimously.
Motion by Gardner to approve the SBRC Application for ELL beyond 5 years in the amount of \$6,202.24. Seconded by Fett. Motion carried unanimously.
- J. Approve Selling Agent for Building Trades Home
Motion by Fett to approve the selling agent, Stephanie Goodhue, for the sale of the building trades home. Seconded by Donovan. Motion carried unanimously.
- K. Approval of Sale of Building Trades Home – Purchase Agreement
The District came to an agreement with the buyer on the purchase price of \$295,650 for the sale of the building trades home currently being built. The closing date will be around the end of the school year, when the home is completed.
Motion by Donovan to approve the sale of the building trades home purchase agreement. Seconded by Fett. Motion carried unanimously.
- L. Approval of Return to School Plan Updates
The updates were discussed earlier in the meeting.
Motion by Donovan to approve the return to school plan updates. Seconded by Fett. Motion carried unanimously.
- M. Phase III Project Priority List
The priority list is: #1 – baseball field lights (option #1) with additional upgrades as alternates, #2 - parking lot and #3 - transportation department facility upgrades. All three projects would take place over a two year span.
Motion by Fett to approve the Phase III project priority list. Seconded by Gardner. Motion carried unanimously. Jeramie Eginoire left the meeting.
- N. Resignations for 2020-2021
a. Alicia Craig MS Track Coach Step 4 Group 5
Motion by Fett to approve the resignation or 2020-2021. Seconded by Donovan. Motion carried unanimously.

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O. Resignations for 2021-2022

a. Alicia Cosimo

MS Volleyball Coach

Step 4 Group 6

Motion by Fett to approve the resignation for 2021-2022. Seconded by Donovan. Motion carried unanimously.

P. New hires for 2020-2021

a. Brittany Inman

Bus Driver

b. Sarah Dudley

K-8 STEM CTL

Motion by Donovan to approve the new hires for 2020-2021. Seconded by Gardner. Motion carried unanimously.

Motion by Fett to accept the bills as presented in the amount of \$456,588.72. Seconded by Gardner. Motion carried unanimously.

Motion by Donovan to approve the October, 2020 financial reports. Seconded by Fett. Motion carried unanimously.

Mr. Amos's Report

- i. Mr. Amos will follow up with the elementary principal regarding the parent's concerns expressed during the visitor communication.
- ii. Mr. Amos suggested having a special board meeting November 16 at 6:00 p.m. due to the rising positivity rates.

FUTURE MEETINGS

A. December 14, 2020 Regular Meeting, 6:00 p.m., Carlisle Community School Board Room

Motion by Fett to adjourn the November 9 school board meeting. Seconded by Gardner. Motion carried unanimously.

Meeting adjourned at 8:46 p.m.

Art Hill, President
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Attest: Jean Flaws, Board Secretary/Business Manager

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